



**FATE**  
Florida Association  
of Teacher Educators

## Spring Board Meeting Minutes

Saturday, May 9, 2015

10:00 am -3:00 pm

University of Florida – Terrace Room

Name	Position	Attendance
<b>OFFICERS</b>		
Priscilla Boerger	President	Absent
Crystal Timmons	President Elect	Present
Valerie Wright	Secretary	Present
Matthew Lavery	Treasurer	Present
Marie Byrd	Past-President	Absent
<b>AT-LARGE DIRECTORS</b>		
Amanda Lavery	PK-12	Present
Terrie Sypolt	College & Univ	Present
Deborah Joseph	State/Comm College	Absent
Jane Govoni	Business	Present
Krista Riggles	Grad Student	Present
<b>REGION DIRECTORS</b>		
	Panhandle PK-12	
Elizabeth Jakubowski	Panhandle C&U	Present
Altina Fenelon-Silva	Crown PK-12	Present
Dessalines Floyd	Crown C&U	Present
Ingrid Cumming	East Central PK-12	Present
Vicky Zygouris-Coe	East Central C&U	Present
Jillian (Jill) Woodward	West Central PK-12	Absent
Rebecca Ogletree	West Central C&U	Present
Fartun Mohamud	South PK-12	Absent

	South C&U	
<b>Ex-Officio Members</b>		
Madalina Tanase	Editor Journal	Absent
Amanda Lavery	Editor Newsletter	Present
Steve Valiquette	Web Master	Absent

## Welcome & Agenda, Crystal Timmons, President-Elect

### Introduction of New Board Members

- Members went around the room and introduced themselves
- Nancy Ryan was also in attendance as our new Crown C&U
- Terrie Sypolt provided a FATE College & University Contacts by Region

### Approval of January Board Meeting Minutes, Valerie Wright, Secretary

- No copies were given to members, and many said that they did not receive them via email. Therefore, the vote was delayed until members could review using a copy passed around the meeting
- **APPROVED**

### Nominations & Elections, Matt Lavery, Chair

- Election results:
  - Vice President Elect: Valerie Wright
  - Secretary: Rebecca Ogletree
  - Treasurer: Altina Fenelon
  - At-large Director C&U: Liz Jakubowski
  - At-large Director, Business: Jane Govoni
  - At-large Director, Graduate Student: Krista Ruggles
  - East Central Director, C&U: Vicky Zygouris-Coe
  - West Central director, PK-12: Candace Beam
  - South Director, C&U: Sabrina Greenwell
- Vacant Positions:
  - At-large Director, State & Community College
  - Panhandle Director, C&U
  - Panhandle Director, PK-12
- Des who is currently the Crown C&U has willingly given up his position as Crown Director C&U to move over to the Crown Director PK, 12
- Therefore, Priscilla has appointed Nancy Ryan (from St. Leo) as the Crown Director, C&U
- Liz knows two colleagues that may be able to fill the vacant positions that she will forward to Priscilla for consideration

### Treasurer's Report: Matt Lavery

- Matt gave a verbal report of our expenses
- It was suggested to make sure that we file annually for the Non-Profit status as soon as possible so we don't lose our designation as a Non-Profit Organization
- We still have our liability insurance in place
- Sept. 30<sup>th</sup> our tax exempt certificate will expire, so that needs to be taken care of before then

- Suggestion to set up a generic email for this type of information so that when the treasurer position changes to new people, we can receive the notifications and not have them lost with an old member.

Motion to approve Treasurer's report - **APPROVED**

**Current Balance: (as of 5/8/15)**

• Business checking	\$9,830.67
• Business Market Rate Account (Savings)	\$10,091.05
• PayPal (new FATE account)	\$4,344.39
• Cash on hand	<u>\$328.00*</u>
• Total Assets	\$24,594.11

**Income since last meeting:(1/25/15-5/8/15/0**

• Membership (3 regular, 1 student)	\$105.00
• ATE Unit Award	\$500.00
• Interest	\$ 1.66
• Total Income	\$606.66

**Expenses since last meetingⓂ1/25/15-5/8/15)**

QuickBooks	\$155.40
January Board Meeting Lunch	\$185.50
Reimbursements for SRATE & ATE	\$800.00
Awards Expenses (Plaque repairs)	\$110.15
Quarterly Webmaster Fees (1Q15 &2Q15)	\$300.00
Online forms plug-in for web page	\$49.99
SunBiz.org annual report	\$70.00
PayPal fees	<u>\$ 4.25</u>
<b>Total expenses</b>	<b>\$1,675.29</b>

**Upcoming charges**

• Board Lunch (5/9/15)	\$150.00
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\*Represents \$300 withdrawn for conference cash box, plus \$128 collected in Funk Scholarship donations, minus \$100 given in prize money for the Graduate Student Showcase.

**Region Updates**

**Panhandle:**

- Showcase on Impact on PK-12 Learning; 90 participants

**West Central:**

- *Teachers as Leaders* Seminar was cancelled so now working on deciding topic/theme in the fall when teachers come back

**East Central:**

- Collaboration with many groups focusing on the *Writing Standards in Literacy* as part of the UCF Literacy Symposium; 514 participants of K-20 grades; conversation about a Policy Day on UCF in June about what is happening in FACTE and FATE; UCF College of Education wants to bring in policymakers and make connections to FATE

**Crown Region:**

- Discussions on what and where to start to build up membership; reached out to area superintendents for exceptional schools – why did this school stand out to them? Wanted to present that school's principal with a plaque for recognition as a FATE Achievement Award (Cedar Hills Elementary School received the plaque); presented during Teacher Appreciation Week. Trying to spread the word about FATE – a catalyst.

## Conference Update, Crystal Timmons

- Need to spread the word/information out to regional contacts, peers, colleagues, students (grad and undergrad), etc.
- Suggestion to use a uniform system that can keep the correspondence to FATE members consistent
- Proposals are now electronic; currently 5 submissions; deadline will probably be extended; peer reviews of submissions will begin after the deadline of June 1st
- Awards – Funk Scholars 2 submissions, 4 in the mail; No submissions for the Mary Collins; Deadline extended to May 29; do we have a rubric to score the award submissions?
- Certificates and frames are responsible by the awards committee; plaques by Cynthia Hutchinson; Crystal will get the ribbons for badges and mugs for invited guests and speakers
- All forms and applications are on the homepage for easy access – need to be available under the top headings too; need membership form that does not connect to the conference for people to join anytime; perhaps hyperlink a map of Florida by school district; perhaps add FATE regional directors contact information for people to contact about FATE – include an informational blurb along with it on how they can get involved
- Need a message from the President and/or President Elect on the website about their vision for FATE – as discussed at previous meetings
- Decorations – access to blue and orange tablecloths/overlays; also have green available; FATE vases and some from UF are available
- Registration – electronic and linked to PayPal
- Friday schedule
  - 10:00-11:30 Preconference Board Meeting
  - 12:00 Registration opens
  - 1:00-2:30 Preconference workshop for Preservice teachers
  - 3:30-5:00 Opening session: Alvin Davis, FDOE welcome by Dr. Owen Roberts, Alachua County Superintendent
  - 5:00-6:00 *Jazz in the Swamp* Wine and Cheese reception
  - FATE dinner with Pedro Noguera (optional); has agreed to book signing
- Saturday Schedule
  - Continental Breakfast 7:30
  - Student Poster Showcase 8:00-8:30 (regional meetings)
  - Concurrent Sessions ~~8:30-9:10~~; 9:15-9:55; 10:00-10:40; 10:45-11:25
  - Professional Development Sessions ~~8:00-9:00~~; 9:10:00-10:10; 10:20-11:20; 1:50-2:50; 3:00-4:00
  - Roundtables 9:15-9:40; 9:40-10:05
  - Special CNN Caregiver presentation (whole group?) 10:15-11:25
  - Discussion Panel
  - Regional Meetings 11:30-12:00 (7:30-8:00 instead during breakfast?)
  - Awards Luncheon (Pedro Noguera) 12:15-1:45
  - Concurrent Sessions: 1:50-2:30; 2:34-3:15; 3:20-4:00
  - 4:00-4:30 Business Meeting (change to 11:30-12:00?)
  - 4:30-5:00 Post Conference Board Meeting (start at 4:00)
- Questions/concerns – enough time for Discussion Panel? If not enough roundtable presentations, we won't need two sessions and can use that time towards CNN person, perhaps? Would prefer that there are no sessions taking place during the CNN presenter; will offer fewer choices in sessions so that they are well populated; Suggest another time for Business meeting for better attendance?
- Professional Development sessions are suited for classroom teachers and providing information they can use in the classroom the next day
- Suggested to put Region areas on nametags
- Bags donated by Saint Leo University
- Programs and name badges – Target copy
- Donations for raffle – Jane has several that were donated
- Need items from our universities and colleges for bags

- Solicit items for raffle – we should not have to create these ourselves
- Need a sign-up form for conference duties – registration, etc.
- Need an evaluation form for attendees
- Board recommends a session at the annual meeting with present and past leaders to focus on FATE organizational leadership

**Bylaws, Elizabeth Jakubowski**

- Bylaw changes must be posted for membership 30 days in advance
- Subcommittee has been meeting and discussing suggested revisions
- Most comments in regard to Executive Director; and what responsibilities are assigned to each position; questions about standing committees – still viable?
- FATE purposes – Do we do these? Yes, but let's tie them to where they are taking place in our organization. We need to articulate these better.
- Article IV Membership – no changes
- Article V Professional Development – wording could be clearer; but no changes
- Article VI Board of Directors – Jane provided some history on the position; was more of an historian position and consistency; there were communication issues
- All revisions were voted on and APPROVED (see Bylaw Revisions 5/9/15 document)
- Revisions will first go to Liz and Crystal for final look and then to Board members

**Adjourned at 2:54**