



**FATE**  
Florida Association  
of Teacher Educators

**Minutes of FATE Pre-Conference Board Meeting  
October 9, 2009 9:00 AM  
Daytona Beach Advanced Technology Center**

**In attendance:** *Wanda Lastrapes, Kathleen Lazarus, Jane Govoni, Alicia Mendoza, Susan Caldwell, Jason Ampel, Gwendolyn Trotter, Otilia Salmon, Julie Shane, Terrie Sypolt, Sophie Paul, Karol Yeatts, Anne Musgrove, W. Scott Wise*

**Absent:** *Henri Sue Bynum, Mickie Miller, Dwayne Kohn, Jeff Kaplan, Arlene Baez, Susan Hilldebrand*

**Call To Order** by *Wanda LaStrapes*, President

**Secretary's Report** – Approval of April 25, 2009 Minutes by *Jane Govoni*

**Treasurer's Report-** *Wanda Lastrapes* provided a report to all members. There is a detailed four- page budget that *Kathleen Lazarus* and *Wanda* have copies of for comments. *Mickie Miller* got the organization incorporated, has followed through with all of her duties and responsibilities throughout her term. She has done a phenomenal job and the board wishes to acknowledge her commitment to the association. As soon as a new treasurer is elected, *Mickie* will change the address information and other pertinent records that she currently has in her possession. *Wanda* stated that a Treasurer is needed at this point. For now, *Mickie* will complete the books for at least one more month to follow up with the conference bills and records. *Wanda* asked *Kathleen* to follow up with *Mickie* regarding the treasurer books. *Scott Wise* suggested that *Mickie* will need to be appointed as interim treasurer for a minimum of one month since her position officially ends today. Treasurer's report approved.

**Committee Reports:**

**Nominations and Elections:** Openings for Treasurer, Graduate Student, Panhandle PK-12, and Business Director. In addition, *Arlene Baez* is not able to accept the position as Crown PK-12.

A motion for the Secretary as *Valerie Wright* from Saint Leo University be officially appointed for this position. *Kathleen Lazarus* as President will accept the nominations in the interim chair since *Alicia Mendoza* has completed her duties. *Ann Musgrove* shared that she is interested in the Treasurer position. In addition, there will be an opening for South Colleges & Universities if *Anne* is nominated as Treasurer. *Scott* shared that *Jason Ampel* is interested in serving as co-editor of the journal. In addition, there is a need for a newsletter editor.

**Communications and Publications** – *Scott Wise* provided an overview of the fate1.org website template. He was commended by the board for his work with graduate students and his commitment to this development.

**Fiscal Affairs** – Kathleen Lazarus suggested that an accountant review the books formally annually. *Scott Wise* shared that an annual budget should be presented to all board members. *Scott* reviewed his proposed budget. Line items were discussed. It was noted that there are two lifetime memberships: *Otilla Salmon* and *Peg Peterson*. In addition, the Fanchon F. Funk student scholars' award is now \$300.00 per award. Increase regional meetings from \$350.00 to \$500.00. Discussion followed regarding the journal as electronic versus paper. *Terrie Sybolt* suggested getting it e-journaled –this is less expensive. The board will discuss at the post-conference. At regional meetings at the annual conference the Directors were asked to ask membership of their preference. Their input will be discussed at the post-conference meeting on Saturday. Suggestion was to send print copies to all authors of journal and to select professionals across the state. *Sophie Paul* raised the question as to if there is a presence to send out cards and/or gifts to send out to board members who are ill. *Sophie* volunteered to purchase cards for members at this time. The budget will be edited and proposed to membership.

**Legislative and Policy** – not actively involved as bylaws approved

*Scott Wise* mentioned that the by-laws need to be revised to extract the policies and maintain specific procedures in the by-laws. *Scott* suggested that the legislative and policy committee review the bylaws and present to the board in the spring.

**Membership** – *Terrie Sybolt* provided an updated Membership Directory for 2009-2010. It is a very well organized tool that will benefit all members. Her efforts were commended by the Board. She reviewed the membership overall and noted that our membership is stable. The Panhandle was commended for their membership. East Central also increased their membership as well. *Terrie* will be resigning from this position and any Regional Director who is interested in this position should contact *Terrie* to learn more about the process.

**Awards** – *Otilla Salmon* shared that nine applicants applied for the Student Awards-all were outstanding applicants. It was suggested that applicants be recommended for the SRATE Award upon graduation. *Kimberly Holiway* was suggested as a potential candidate for the SRATE Award upon graduation. *Sophie Paul* suggested that the candidates be aware of this scholarship and the application process. Also, an outstanding teacher should be nominated for SRATE. *Scott Wise* has a template for proposed awards and will share at the post-conference meeting. *Wanda Lastrapes* has begun the ATE Outstanding Unit Award portfolio. She will send out an electronic copy to all board members for review in the near future. The goal date for submission to ATE is the first week of November. *Scott* also shared that a new chair will be taking over the Awards Committee. *Sophie Paul* shared that she is interested in chairing this committee.

**SRATE** will be held on Nov 5-7<sup>th</sup> in Louisville, Kentucky

**ATE** will be held in Feb 13-17, 2010 in Chicago, Illinois.

Discussion followed regarding a stipend for each conference. *Scott Wise* will be attending SRATE.

**Guests** --*Susan Wegmann* as new board member of East Central and *Stephen McPherson* from Virtual Schools were welcomed. *Stephen* is interested in the Business position as well. He provided an overview of his virtual experience and works.

*Wanda Lastrapes* reminded all to get involved with conference needs. Every Regional Director was asked to sign up for one hour of work at the Registration Desk.

*Wanda Lastrapes* was commended by the board for her work, commitment, and dedication over the past three years. She has been active for years and a lot was done behind the scenes. Everyone congratulated Wanda for her efforts and time.

*Kathleen Lazarus* thanked all members for their efforts and commitment to this year's conference. She acknowledged *Susan Caldwell* for her dedication to the program-everyone commented on its organization and professionalism.

*Alicia Mendoza* mentioned that the commitment at the national level is also important. In addition, *Kathleen Lazarus* requested that all Regional Directors to elicit participation on committees for the upcoming year. The need for new members is important to the growth of the board.

Finally, *Kathleen Lazarus* mentioned that there will be a Hospitality table in the hall, and asked members if they would be willing to host any of these tables-please see her. *Wanda Lastrapes* shared that the President of ATE will be attending our conference this year.

*Scott Wise* suggested the possibilities of hosting the ATE Board Meeting next year at the conference.

Motion to adjourn at 11:00am

Respectfully submitted,

*Jane Govoni*  
Secretary, 2008-09



## FLORIDA ASSOCIATION OF TEACHER EDUCATORS, Inc.

### MEMBERS' BUSINESS MEETING

Saturday, October 10, 2009 8:30 a.m.

Advanced Technology Center, Daytona Beach

**Call to Order** -- *Wanda Lastrapes*, Past- President

#### **Welcome and Introductions** –*Wanda Lastrapes*

*Wanda* extended a special welcome to newcomers. *Alicia Mendoza* provided an overview of the Association of Teacher Educators (ATE). She shared that members, who are interested in getting more involved, should contact the association for upcoming positions available. *Cynthia Hutchinson* spoke about SRATE-the regional association is opened to all members. If you are a member of ATE, you are automatically a member of SRATE. *Scott Wise* spoke about FATE and his acronym of MAPEL- Membership, Awards, Publications, Events, Leadership (elections, finances, and governance).

**Secretary's Report**-there was no business conducted at the meeting last year.

**Treasurer's Report** –a report was provided to all participants. Currently the balance of the account is \$26,442.89. *Wanda Lastrapes* shared that *Mickie Miller* is absent due to illness. The treasurer's report was unanimously approved.

#### **Directors' Reports**

*Wanda Lastrapes* introduced the five 2008-2009 At-Large Directors. Next she shared that committees are chaired by members and welcomed all participants to get involved in committees.

*Alicia Mendoza* announced that the following positions are available for 2009-2010.

*Valerie Wright* will serve as secretary for 2009-2011. The following five positions on the board are available:

Treasurer

Business Director

Graduate Student

Director for PK-12 Panhandle

Director for PK-12 Crown

Director of South College and University

Two other leadership positions are also available for 2009-10;

Web Editor

Newsletter Editor

A motion was made to create an at-large-position for a retired teacher educator to serve on the board. The motion passed unanimously. A change in the by-laws will need to be made next year.

**Old Business**-no old business

**New Business**

*Wanda Lastrapes* introduced all new board members. Then she presented the upcoming President of FATE, *Kathleen Lazarus*. She in turn gave a plaque to Wanda for her service.

**Adjournment** at 9:05am.

Respectfully submitted,

Jane Govoni

Secretary

2008-2009



**FATE Post Conference Meeting  
Saturday, Oct. 10, 2009 5:00 p.m.  
Minutes**

**In attendance:** Kathleen Lazarus, Jane Govoni, Valerie Wright, Terrie Sypolt, Susan Caldwell, Gwendolyn Trotter, Julie Shane, Susan Wegmann, Sophie Paul, Karol Yeatts, Ann Musgrove, W. Scott Wise,

**Absent:** Dwayne Kohn, Otilia Salmon, Susan Hildebrand

**Guests:** Jeffrey Kaplan, Steve McPherson

**Call to Order**

New board members were introduced: Valerie Wright as Secretary and Susan Wegmann as East-Central Region Director, College & University.

**Committee Reports**

**Membership**

Susan Wegmann will now be the Membership Chair.

Kathleen expressed an appreciation for the job Terrie Sypolt has done in regards to membership. There are currently 168 members.

Regional meetings were informally shared. South spent time getting to know each other and future plans were discussed. Panhandle wants to increase membership, East Central will attempt to meet face-to-face and then a virtual meeting, West Central discussed next year's conference and how it should be a way to enhance membership and being actively involved in the conference, especially in regard to involving students and sponsors. Scott shared information about Region Awards in the future and how competition would benefit the Association. He also shared that each region will have a link on the website to develop as they see fit.

**Awards**

Sophie Paul was appointed as the chair.

**Communications and Publications**

There was discussion about the inclusion of a print copy of the journal instead of just an online publication. Also discussed was who and how many to print. Deans and Directors, as well as FATE members will receive the journal. About 300 copies will be printed for Spring 2010. Shellie Barton was appointed as editor for the newsletter.

**Conference Planning**

Surveys were shared (n=43) Majority were 3's and 4's. Suggestions: need ending times, breaks between sessions, PowerPoint to share, concerned about location being too far away from hotels, several presenters didn't stick to time schedules, would like to have sessions on new FLDOE changes, no multiple round chair discussions in one room, Key West as future conference location, smooth registration, time for dialogue and networking, and would like to see a student thread.

Jane shared the dates and location for next year's conference—October 8-9<sup>th</sup> in St. Petersburg. Specifics will be shared at Winter board meeting when the contract should be finalized. West Central will be actively involved with planning. Send suggestions to Jane about possible events, themes, and schedule. Friday's attendance was 84. Susan would like to have a theme decided early to have the program designed around it. Blog was suggested to add to the website to discuss next year's conference. Susan would like to create the Program again.

### **Nominations & Elections**

Discussed need for nominations for: Treasurer, P-12 Panhandle, P-12 Crown, and At-Large Business and At-Large Grad Student. Several possible nominees were discussed, such as Natalie Rooney for Crown. Scott shared the process and timeline for the Call for Nominations.

Send any nominations to Kathleen Lazarus. A 2 week window will be set for nominations. A motion was passed to follow the guidelines presented by Scott Wise on the FATE website.

Kathleen will appoint a Past-President in a few weeks.

### **New Business**

Discussion on approving budget and getting an audit in preparation for the new treasurer took place. Item #28 was discussed as to if it was large enough to pay for this as well as getting our taxes done annually. Possibly use miscellaneous if necessary for #28. Suggest raising amount on this line to \$2000. A motion was made and approved for new budget with amended change to line item #28 (increase from \$800 to \$2000).

The Winter board meeting will be done through Illuminate, if possible. More information will follow.

There was discussion on who to send to SRATE on the board's behalf. A motion was made and approved to send Scott Wise to SRATE who will report back at the next meeting.

A Certificate of Appreciation was given to the UCF library. Terrie Sypolt accepted this certificate on behalf of UCF.

Scott shared Mary Collins' appreciation for the FATE conference and how far it has come over the years.

Meeting Adjourned at 6:15pm.

Respectfully submitted,

Valerie Wright  
Secretary 2009-2011